

# CASS CITY PUBLIC SCHOOLS OPEN

## WEDNESDAY MORNING, SEPT. 3

## (Check schedule below for time)

### General Information

The Cass City Public Schools will open Wednesday, Sept. 3, 1980, with a full day session. All students will report to their respective buildings. Class lists of students at Campbell and Intermediate will be posted Thursday, August 28, at 3:00 p.m. All sixth, seventh, and eighth grade students from Deford and the seventh and eighth grade students from Evergreen will be attending school in Cass City.

The Principals will be available in their offices the week of August 25 to register new students. Considerable waiting time may be saved if appointments to register the students are made.

### Kindergarten

Kindergarten classes in all elementary buildings will begin on Wednesday, September 3. Kindergarten parents will be notified by letter when to come for parent conferences. At that time they may pay the milk and cookie charge of \$7.00 per semester.

Parents should present the child's birth certificate, health record, and enrollment sheet before school starts if they have not already done so.

### Elementary Schools

Classes will begin Wednesday, September 3, at 8:25 a.m. and be dismissed at 3:05 p.m. Students will be permitted to enter the buildings at 8:15 a.m.

### Intermediate School

All Intermediate students should report Sept. 3 by 8:25 a.m. to their assigned rooms. Room assignments will be posted at 3:00 p.m. on Thursday, August 28. School will dismiss at 3:05 p.m. Students will be permitted to enter the building at 8:15 a.m.

### Senior High School

All students in grades nine through twelve will report to the high school gymnasium for a general session meeting at 8:35 a.m. on September 3.

### Buses

Buses will be traveling the same routes as last year the first few days of school. Adjustments to balance the bus loads and to provide for the pick up of new students will be made as soon as possible. The following bus policies have been adopted by the Board of Education:

### Student Responsibilities

1. To observe classroom conduct (except for ordinary conversation) while getting on, getting off and riding the bus.
2. To occupy the seat assigned by the driver and remain seated in an erect position with both feet on the floor while the bus is in motion.
3. To be at the pickup place designated at the scheduled time.
4. To wait until the bus comes to a complete stop before attempting to get on or off.
5. To keep all parts of your body inside the bus at all times.
6. To cross a traveled highway, if necessary after leaving the bus, by walking in front of the bus.
7. To leave or board the bus only with the consent of the driver and only through the proper door.
8. To immediately report to the driver any damage to the bus.
9. To help keep the bus clean, sanitary and orderly and the aisles free of any obstructions.
10. To obey the driver cheerfully and to refrain from unnecessary conversation with the driver while the bus is moving.

### Parent Responsibilities

1. To take all precautions necessary for the protection of their children while going to and from the bus stop.
2. To work in a cooperative manner with those responsible for pupil transportation.

### Bus Discipline Procedure

1. First violation -- The driver submitting the violation report will deliver it personally to the Principal of the building the student attends. The Principal will arrange a conference at which the student, driver and Principal will be in attendance. A written communication regarding the violation and disciplinary action taken will be sent to the parents.
2. Second violation -- The same procedure as in the first violation. The minimum disciplinary action will be a three day suspension from riding the bus.
3. Third violation -- The same procedures as above with a five day minimum suspension.

### Cafeteria

Elementary and high school cafeterias will open on Wednesday, September 3. The price for lunches in grades one through six is 60 cents. Weekly lunch tickets are available on Mondays for students at a cost of \$3.00. The price for grades seven through 12 is 65 cents. Adult lunches can be purchased at a cost of 85 cents. Milk is available for all students who carry their own lunch at a cost of 5 cents a carton.

### School Calendar

The school calendar is subject to negotiations and will be published when agreement is reached with the Tri-County Bargaining Unit

### Secretaries

Enid Craig ..... Bookkeeper to Superintendent  
 Linda Bennett ..... Secretary to Superintendent  
 Naomi Barnes ..... Secretary to Superintendent  
 Susan Hutchinson ..... Secretary to High School Principal  
 Shirley McIntosh ..... Secretary to Intermediate School Principal  
 Juanita Burk ..... Secretary to Campbell Elementary School Principal  
 Etseline TerBush ..... Secretary to Deford Elementary School Principal  
 Marilyn Morgan ..... Secretary to Evergreen Elementary School Principal  
 Diane Trudeau ..... Secretary to Community Education Director

### Teachers Aides

Shirley Johnston ..... Ellen Stoutenburg ..... Joan Zemke  
 Dorothy Knight ..... Kay Rutkoski ..... Joan Guinther  
 Lois Selby ..... Joanne Smithson ..... Michelle Zdrojewski  
 Jacqueline Davis ..... Lois Sugden

### Building Service Personnel

Veron Gingrich ..... Maintenance Supervisor  
 Harold Ballagh ..... High School Supervisor  
 James Fox ..... Intermediate School Supervisor and Transportation Director

Clemence Briolat ..... Timothy Jewett ..... Gail Parrott  
 Fred Profit ..... Tom Dorland ..... Everett Wood  
 Jack Harbec ..... George Fisher ..... Linda Wood  
 Gilbert Freeman

### Cafeteria

Mona Phillips ..... Supervisor  
 Elizabeth Bigham ..... Carole Hartwick  
 Betty Daley ..... Joyce Hampshire  
 Margaret Wilcox ..... Marcel Vatter  
 Phyllis Cox ..... Karen Turner

### Board of Education

Geraldine Prieskorn ..... President  
 Edward Scollon ..... Vice-president  
 E. Thresa Burnette ..... Secretary  
 Dean Hoag ..... Treasurer  
 Richard Albee ..... Trustee  
 E. Paul Lockwood ..... Trustee  
 J. D. Tuckey ..... Trustee

### Administration

Donald G. Crouse ..... Superintendent of Schools  
 Russell L. Richards ..... Senior High School Principal  
 Roland Pakonen ..... Assistant Senior High School Principal, Athletic Director and Federal Programs Director  
 Robert Stickle ..... Intermediate School Principal  
 Jacqueline Freiburger ..... Campbell Elementary School Principal  
 Betty Murphy ..... Deford Elementary School Principal  
 Dorland Kuntz ..... Evergreen Elementary School Principal  
 Kathleen O'Donnell ..... Community School Director

### Guidance

Curtis Cleland ..... High School Guidance and Counseling  
 Wayne Dillon ..... High School Guidance and Co-op Director  
 Eugene Lukshaitis ..... Intermediate School Guidance and Counseling

### School Nurses

Janet Bryant ..... Lynn Babich

### Crossing Guards

Yvonne Bursleson ..... Audrey Frankowski ..... Anna Wood

### Bus Drivers

Margaret Battel ..... Gilbert Freeman ..... D. Joan Little  
 Marian Brown ..... Carol Furness ..... Sheldon Martin  
 Henry Ciesielski ..... Marjorie Gage ..... Daniel McClorey  
 Phyllis Cox ..... Marcia Hoffman ..... Mary Helen Pratt  
 Lucile DeLong ..... Les Kappen ..... Marlene Sieradzki  
 Carole Dolecki ..... Jeanette Langenburg ..... Larry Turnbull  
 Donna Dorland ..... Jeanette Lapeer ..... Linda Yost  
 Tom Dorland ..... Audrey Jean Leslie

### Elementary - Campbell

Sherryl Dillon ..... A.M. Kindergarten  
 Marlene Eria ..... A.M. and P.M. Kindergarten  
 Bonnie Bruner ..... First Grade  
 Betty Kirn ..... First Grade  
 Polly Pakonen ..... First Grade  
 Christine LaBerge ..... Second Grade  
 Brenda Fulcher ..... Second Grade  
 Nancy Walker ..... Second Grade  
 Mary Sue Booms ..... Third Grade  
 Frances Lovejoy ..... Third Grade  
 Dorothea Quick ..... Third Grade  
 Shirley Tuckey ..... Third Grade  
 Linda Gray ..... Fourth Grade  
 Nancy Hutchinson ..... Fourth Grade  
 Leola Retherford ..... Fourth Grade  
 Barbara Stickle ..... Fourth Grade  
 Linda Baer ..... Special Education  
 Marilyn Peters ..... Remedial Reading

### Elementary - Deford

Martha Butcher ..... Kindergarten  
 Harriet Warner ..... First Grade  
 Virginia Crawford ..... Second Grade  
 Rosemary Bushong ..... Third Grade  
 Emma Ackerman ..... Fourth Grade  
 Betty Murphy ..... Fifth Grade and Principal

### Elementary - Evergreen

Sherryl Dillon ..... P.M. Kindergarten  
 Linda Rose ..... First and Second Grade  
 Barbara Kilmer ..... Second and Third Grade  
 Mary Jo Mantey ..... Fourth Grade  
 Douglas Hall ..... Fifth Grade  
 Dorland Kuntz ..... Sixth Grade and Principal

### Intermediate School

Peggy Flynn ..... Fifth Grade  
 Rosemary Galloway ..... Fifth Grade  
 Sally Goodall ..... Fifth Grade  
 Geraldine Tibbitts ..... Fifth Grade  
 Michael Gogola ..... Sixth Grade  
 Kathreen Iseler ..... Sixth Grade  
 Marilyn Mastie ..... Sixth Grade  
 Edlore Pasant ..... Sixth Grade  
 Michelle Ansbomb ..... English and Music  
 Linda Battel ..... Science and Study Hall  
 Timothy Brandon ..... Industrial Arts and Social Studies  
 Mary Anne Cross ..... Junior High Special Education  
 Kristine Deering ..... Typing and Home Economics  
 Steven Edington ..... History and Social Studies  
 Linda Edwards ..... Art, Mathematics and Study Hall  
 Donna Hurley ..... Remedial Reading  
 Cheryl LaBean ..... English, Speech and Drama  
 Kally Maharg ..... History and Physical Education  
 James Mastie ..... Science  
 Gail Nartker ..... Library  
 Larry Robinson ..... Phys. Ed., Noon Hour Supervision and Study Hall  
 Laura Seibert ..... Fifth and Sixth Grade Special Education  
 Yvonne Smith ..... Mathematics, English and Social Studies  
 Diana Williams ..... Mathematics and Handwriting

### Senior High School

Polly Bashore ..... English and Publications  
 Russell Biefer ..... Social Studies  
 Suanne Cali ..... Physical Education  
 Richard Carroll ..... Commercial  
 Lyle Clarke ..... Vocational Agriculture  
 Katherine Dunford ..... Special Education  
 Leo Gengler ..... Social Studies  
 Douglas Grezeszak ..... Science and Mathematics  
 Joseph Guza ..... Mathematics  
 David Hoard ..... Drafting  
 Kathleen Jackson ..... Home Economics  
 Cheryl Kilbourn ..... Commercial  
 Denise Kling ..... English and Public Speaking  
 Ronald Lomasney ..... Industrial Education and Wood Shop  
 Deborah Martin ..... Foreign Language and English  
 Dennis Meck ..... English  
 Ronald Nurnberger ..... Physical Education  
 Donald Schelke ..... Social Studies  
 Lloyd Schinnerer ..... Social Studies  
 Gretchen Shebel ..... English  
 Karen Wallace ..... Art  
 Marilyn Walsh ..... Mathematics  
 Craig Weaver ..... Science  
 Nancy Weippert ..... Biology  
 Jacque Zawilinski ..... Library  
 To be determined ..... Special Education  
 Donald Markel ..... Social Studies and Mathematics

### Multi-Building Personnel

Marion Binder ..... Remedial Reading  
 George Bushong ..... Instrumental Music  
 Thomas Clair ..... Instrumental and Vocal Music  
 Elizabeth Dillon ..... Elementary Physical Education  
 Donna Emerson ..... Elementary Librarian  
 James Hobbs ..... Vocal Music  
 Trudy Muszynski ..... Art

### Immunizations

Act 299, Public Acts of 1975, authorized the Director of The Michigan Department of Public Health to specify, by regulation, the immunizations and tests required of all children enrolling in Michigan schools for the first time. This year the following immunizations are required:

Diphtheria, Tetanus, Rubella, Pertussis, Measles, and Poliomyelitis.

In addition, each new school entry must have had a vision screening test. The parent or guardian who, because of religious or other convictions, does not want his child protected from these diseases must submit a signed statement to that effect.

As part of our school admission procedure for your child, we must enforce the law stated above. We must have the health record or a similar statement in order to admit your child officially to school.

If you have questions about this, please consult your local school, your doctor, or the Thumb District Health Department.

### Emergency School Closing

Special announcements concerning school closing will be made through the following public service facilities:

Radio WKYO -- Caro Radio WMIC -- Sandusky Radio WLEW -- Bad Axe

Announcements will be made as soon as a decision is reached.

### What Cass City Schools Offer

For 1980-1981 you will find the following offerings to students in the Cass City Elementary and secondary Schools.

### Elementary School

|                   |     |                        |     |
|-------------------|-----|------------------------|-----|
| 1. Reading        | K-4 | 8. Art                 | K-4 |
| 2. Spelling       | K-4 | 9. Vocal Music         | K-4 |
| 3. Penmanship     | K-4 | 10. Health             | K-4 |
| 4. Math           | K-4 | 11. Physical Education | K-4 |
| 5. Science        | K-4 | 12. Remedial Reading   | K-4 |
| 6. English        | K-4 | 13. Speech Correction  | K-4 |
| 7. Social Science | K-4 | 14. Special Education  | K-4 |

### Intermediate School

Grades five and six include: Reading, Spelling, Math, Science, Language Arts, Social Studies, Geography, Health, Art, Physical Education, Vocal Music, Band, and Writing.

Basic classes in grade seven include: English, Math, Life Science, and Social Studies. Exploratory classes offered are: Physical Education and Health, Music, Communication Skills, Home Economics, Industrial Arts, Writing, Art, and Band.

Basic classes in grade eight include: English, Math, Physical Science, and U.S. History. Exploratory classes offered are: Physical Education and Health, Sewing, Typing, Industrial Arts, Drama, and Band.

### Senior High School

1. Art - Introduction to art methods and materials, ceramics, painting, sculpture, and jewelry.

2. Business - Typing, record keeping, shorthand, bookkeeping, business training, and model office.

3. English - English 9, English 10, English 11, English 12, Reading, Debate, Forensics, Speech, and Publications.

4. Foreign Language - Spanish.

5. Home Economics - A four year program is available

6. Music - A four year program in instrumental and vocal music is available.

7. Mathematics - General Math, Algebra I and II, Geometry, Trigonometry, Analytic Geometry, and Business Math.

8. Physical Education - Three year program is available for boys and girls.

9. Science - Earth Science, Biology I, Biology II, Physical Science, Chemistry, and Physics.

10. Social Studies - Civics, Geography, World History, Psychology, Sociology, Economics, United States History, American Government, Current Affairs, and Michigan History.

11. Agriculture - A four year program in vocational agriculture is available.

12. Industrial Education - Introduction to use of basic tools, lathe, welding, wood, plastics, carpentry, cabinet making, etc. Also, basic drafting, architectural drawing, and machine drawing.

13. Skill Center Offerings - The following programs are offered to Cass City Juniors and Seniors at the Tuscola Area Skill Center. All of these programs are at least one year in duration with the exception of a few that are two year programs. Students enrolled in the programs attend the Skill Center on a half-day basis and are transported to and from the Skill Center on school buses.

- a. Agriculture Mechanics
  - b. Auto Mechanics
  - c. Body and Fender
  - d. Building Maintenance
  - e. Building Trades - In-house
  - f. Building Trades - On-site
  - g. Business Data Processing
  - h. Child Care
  - i. Commercial Arts
  - j. Construction and Maintenance
  - k. Cosmetology
  - l. Drafting
  - m. Food Management
  - n. General Merchandise
  - o. Graphic Arts
  - p. Health Occupations
  - q. Heating and Air Conditioning
  - r. Horticulture
  - s. Machine Shop
  - t. Nursing Aide
  - u. Steno-Clerical
  - v. Welding and Cutting
14. Extra Curricular Activities include interscholastic athletics for boys and girls. Debate, Forensics, and Dramatics is available in addition to various clubs.
15. Excellent library facilities are available.

### Guidance and Counseling

The school guidance program is designed to assist students who have personal and social concerns, and to help students design academic programs to meet their individual needs and abilities. College admission and financial aid assistance is provided for students interested in continuing their schooling after graduation. One of the programs designed to benefit both the student and the community is the co-operative education program. Under this program, some students are placed in on-the-job work situations for part of each school day. Students and parents desiring more information are encouraged to contact the guidance offices.

### Free Student Lunch Policy

The Cass City Board of Education has Adopted the following family size and income criteria for determining eligibility for children unable to pay the full price of meals and milk served under the National School Lunch, Special Milk Program, and U.S.D.A. Donated Foods Program.

| Total Family Size             | "A" Scale for Free Meals and Free Milk | "B" Scale for Reduced Price Meals |
|-------------------------------|--|-----------------------------------|
| 1                             | \$ 5,230                               | \$ 8,150                          |
| 2                             | 6,900                                  | 10,760                            |
| 3                             | 8,580                                  | 13,380                            |
| 4                             | 10,250                                 | 15,990                            |
| 5                             | 11,930                                 | 18,600                            |
| 6                             | 13,600                                 | 21,220                            |
| 7                             | 15,280                                 | 23,830                            |
| 8                             | 16,950                                 | 26,440                            |
| Each Additional Family Member | 1,680                                  | 2,610                             |

Children from families whose income is at or below the levels shown on the scale are eligible for free or reduced meals and milk. If your income is greater than those shown but you have unusually high medical bills, shelter costs in excess of 30 percent of your income, special education expenses due to the mental or physical condition of a child, or disaster or casualty losses, your children may still be eligible.

Application forms are being sent to all homes with a letter to parents. Additional copies are available at the principal's office in each school. Approved applications entitle the applicant to have lunches paid in part or in total by federal funds. School officials may, for cause, verify the information on the application. Application forms contain a statement above the space for signature certifying that all information furnished is correct. Deliberate misrepresentation of information may subject the applicant to prosecution under applicable state and criminal statutes. The information provided on the application is confidential and will be used only for the purpose of determining eligibility. Applications may be submitted at any time during the year.

In certain cases, foster children are also eligible for these benefits. If you have foster children living with you and wish to apply for such meals and milk for them please notify us or indicate it on the application.

Children of unemployed parents may qualify for free or reduced price meals and/or free milk if total family income including welfare payments, unemployment compensation and sub-pay benefits fall within the prescribed family income guidelines.

All children are treated the same regardless of ability to pay. In the operation of child feeding programs, no child will be discriminated against because of race, sex, creed, color, or national origin.

Under the provisions of the policy the school principals will review applications and determine eligibility. If a parent is dissatisfied with the ruling of the official, he may make a request either orally or in writing to Donald Crouse, Superintendent of the Cass City Public Schools, for a hearing to appeal the decision.